

## **BRANXTON PARISH COUNCIL**

Parish Council website: [www.branxtonvillage.weebly.com](http://www.branxtonvillage.weebly.com)

**Summons to all Parish Councillors to attend the Parish Council Meeting to be held on Tuesday 1<sup>st</sup> October 2024 in Branxton Village Hall commencing at 7pm.**

### **PUBLIC QUESTION TIME**

The Chairman to invite members of the public present, to put questions to, or draw relevant matters to the attention of, the Council, prior to commencement of business. This is for a period of 15 minutes overall and is limited to 3 minutes per person.

### **COMMUNITY POLICE**

To receive any updates.

### **AGENDA**

**1. Apologies for absence**

**2. Declaration of Interest**

Members are invited to declare any interest they may have in any of the items included on the agenda of this meeting.

**3. Request for Dispensation**

- (i) To receive from members who have a Disclosable Pecuniary Interest in any items on the agenda an application for dispensation under section 33 of the Localism Act 2011 to enable members to participate in discussions and voting.
- (ii) To consider requests for dispensation.

**4. Minutes of the Annual Parish Meeting held on 14<sup>th</sup> May 2024**

To receive and approve the Minutes of the Annual Parish Meeting held on 14<sup>th</sup> May 2024 previously circulated. The Chairman to sign a hard copy.

**5. Minutes of the Annual Parish Council Meeting held on 14<sup>th</sup> May 2024**

To receive and approve the Minutes of the Annual Parish Council Meeting held on 14<sup>th</sup> May 2024 previously circulated. The Chairman to sign a hard copy.

**6. Any matters arising from the Minutes**

- To receive any updates on items not covered on the Agenda

**7. Parish Council vacancies**

- Parish Councillors to note the resignation of Parish Councillors A Darbyshire & A Miller
- Parish Councillors to note the display of the vacancy notices.
- Parish Councillors to consider any written requests received for 1 Parish Councillor vacancy.

## 8. Parish Council Policies

- Parish Councillors to consider adopting the previously circulated latest version of the NALC Code of Conduct
- Parish Councillors to consider signing the previously circulated NALC Civility & Respect pledge.

## 9. Annual Insurance Premium

- Parish Councillors to ratify the payment of £212.14 to Northumberland County Council for the Annual Insurance Premium.

## 10. Defibrillator

- Parish Councillors to ratify the order of 1x replacement pads for the defibrillator from A Deptford.
- Parish Councillors to agree the payment of £172.80 to A Deptford for 1 x replacement pads for the defibrillator.
- Parish Councillors to consider the replacement of the defibrillator by 2028.
- Parish Councillors to agree a new custodian for the defibrillator.
- Parish Councillors to consider any actions.

## 11. Highways

- The Vice-Chairman to provide a verbal update from site meeting with Northumberland County Council Highways officers.
- Parish Councillors to consider/agree any actions.

## 12. County Councillor report

- Parish Councillors to receive any updates from County Councillor M Mather

## 13. Financial Statement- Bank Balance £ 984.94

## 14. Receipts

- Residents £ 295.00 Donations in lieu of precept

## 15. Accounts for Payment

- Northumberland CC £ 212.14 Annual Insurance premium (paid)
- E I Hunter £ 167.13 Clerk's Salary 15.25 hours @ £13.70 per hr
- HMRC £ 41.80 PAYE
- A Deptford £ 172.80 Defibrillator- 1x replacement pads

### Outstanding payments due

- NALC £ 59.83 Annual subscription
- Northumberland CC £ 450.00 By-Election costs

## 16. Financial position for 2024/25

- Donations received to date in lieu of precept £696.04
- Parish Councillors to consider accessing a £XX loan from Northumberland County Council to cover the nil precept request for 2024/25, to be repaid in 2025/26. The rate of interest on the loan will be 6.56%.
- Parish Councillors to consider/agree actions:

- 1- Parish Councillors to agree to enter into a loan agreement with Northumberland County Council.
  - a) Who the signatories will be for the loan.
  - b) The level of the loan required.
- 2- If a loan agreement is not to be entered into with Northumberland County Council, how will the Parish Council fund the Parish Council expenditure until April 2024.

**17. Consultation-** Parish Councillors to consider responding to the following the consultation from Northumberland County Council for Draft Rights of Way Improvement Plan

**18. Correspondence**

- **Northumberland Citizens Advice-** Request for a donation.
- **HospiceCare North Northumberland-** Request for a donation
- **Healthwatch Northumberland-** Invite to Annual event 23/10.
- **Northumberland Citizens Advice-** Invite to Annual public meeting 5<sup>th</sup> December.

**19. Conclusion of Annual Audit 2023/24**

- Parish Councillors to agree the conclusion of the Annual Audit for 2023/24
- Parish Councillors to approve the Parish Council's Annual Accounts

**20. Local Transport Plan Programme 2025/26**

- Parish Councillors to received Northumberland County Council's feedback from the Parish Council's top 3 priorities for 2024/25.
- Parish Councillors to agree the Parish Council's 3 priorities for 2025/26.

**21. Parish Council website & email addresses**

- Parish Councillors to consider the requirement to have a gov.uk website and gov.uk email address for each Parish Councillor.
- Parish Councillors to agree next steps.

**22. Any Other Business**

**23. Date of next meeting** 3<sup>rd</sup> December 2024

(Sgnd.) Isabel Hunter  
Clerk to Branxton Parish Council