

BRANXTON PARISH COUNCIL

Parish Council website: www.branxtonvillage.weebly.com

**Minutes of the Parish Council Meeting held on Monday 15th October 2018,
In Branxton Village Hall at 7.30p.m.**

PRESENT: Chairman P Turnbull Vice- Chairman & J Wilson
Parish Councillor R Neill
Parish Councillors I MacGregor & S Rudge (after Min 390)
Clerk I Hunter
2 members of the public

Min 387 -Election of Chairman for the remainder of 2018/19- Parish Councillor R Neill proposed & Parish Councillor J Wilson seconded Parish Councillor P Turnbull as Chairman for the remainder of 2018/19. This was agreed. Parish Councillor P Turnbull accepted the position and signed the Declaration of Acceptance.

Public Question Time- None

Community Police – No report received.

Min 388- Election of Vice-Chairman for the remainder of 2018/19- The Chairman proposed & Parish Councillor R Neill seconded Parish Councillor J Wilson as Vice-Chairman for the remainder of 2018/19. This was agreed. Parish Councillor J Wilson accepted the position

Apologies for Absence: County Councillor A Murray

Declaration of Interests: None

Request for Dispensation: None

Minutes of the Meeting: The Minutes of the Annual General Meeting held on 15th May 2018 previously circulated were agreed as a true record and signed by the Chairman.

Min 389- Parish Councillor resignation- Parish Councillors accepted the letter of resignation from Parish Councillor N Allen.
Parish Councillors ratified the process of advertising the vacancy.
The Clerk informed the meeting that period to call an election has now past so Parish Councillors can make a co-option to fill the vacancy.

Min 390 – Parish Council vacancies- Parish Councillors considered the requests from Iain MacGregor & Sue Rudge to become Parish Councillors.
Parish Councillors agreed to co-opt both Iain MacGregor & Sue Rudge to the 2 current vacancies. As both applicants were in attendance they signed the Declaration of Acceptance forms and joined the Parish Council at that point.

Min 391- Website- The Clerk informed the meeting that N Allen is willing to continue to update the website for the Parish Council. Parish Councillors agreed:

- The website should be administered by the Parish Council.
- The contact e-mail should be amended to the Parish Council's g-mail e-mail.
- The log-in details should be passed on to the Clerk.
- Parish Councillor S Rudge to support the Clerk as and when required.

Min 392- Financial Statement

- Bank of Scotland Account £1441.29

Min 393- Accounts for Payment –

• NALC	£ 52.39	Annual Subscription & Affiliation fee
• Mrs E I Hunter	£ 35.00	Data Protection fee
• Mrs E I Hunter	£ 109.51	Clerk's 12.5 Salary hours @£10.953 per hour
• HMRC	£ 27.40	PAYE (paid by Clerk)
• Mrs E I Hunter	£ 32.87	Clerk's 3.75 Salary hours @£10.953 per hour
• HMRC	£ 8.20	PAYE

Min 394- Correspondence

- 1- **Clerks & Councils Direct-** Newsletter
- 2- **CPRE-** Summer Newsletter
- 3- **Wooler Parish Council-** E-mail Re Glendale Group of Parish Councils. *Parish Councillors agreed the Clerk reply to say the Parish Council support the idea.*
- 4- **NCC-** Leaflets on how to dispose of hazardous household waste
- 5- **NCC-** Annual meeting between NCC and Town/Parish Councils 18/10
- 6- **HospiceCare-** Request for a donation
- 7- **Clerks & Councils Direct-** Newsletter
- 8- **Environtec-** Request for a meeting
- 9- **GNAA-** Request for a donation. *It was agreed to hold a sponsor walk in Spring to raise funds for this organisation.*
- 10- **CAN-** Request for a donation

Min 395 – Planning Application-

18/03056/FUL- Proposal for the erection of a 2-bay oak framed garage to provide parking and a hobby and storage room in the first-floor roof space- Marmion Branxton Cornhill-on-Tweed Northumberland TD12 4SN. *Parish Councillors had already submitted No Observations.*

Min 396- Planning Refusal-

18/00404/FUL- Proposed demolition of existing redundant workshop/storage building. Proposed construction of 3no. detached 1.1/2 storey dwelling houses. – Land North West of Braeside Branxton Northumberland

Min 397- Highways- Parish Councillors asked the Clerk to obtain clarity from Northumberland County Council regarding the height allowed for boundary fences and walls adjacent to the Highway.

Parish Councillors raised concerns that not all dog owners are picking up after their dogs. Parish Councillors agreed to include within The Forum a reminder that all litter bins can take dog waste, and that Northumberland County Council Enforcement Officers can issue on the spot fines. Parish Councillors also agreed if they see a dog owner not picking up they could approach the dog owner and ask them to clean up after their dog.

Min 398- Local Transport Plan- Parish Councillors ratified the following Parish Council priorities for 2019/20 as they had to be submitted by 30th September:

1. A trial of an on-demand bus service, to benefit residents and reduce the number of unnecessary journeys for the current bus services. The current service is not working for residents.
2. Additional street lights within Branxton village.

Min 399- Annual Insurance Premium- Parish Councillors agreed to agree the 2018/19 Insurance premium via e-mail and ratify the decision at the December meeting.

Min 400- Armistice Vigil- The Chairman advised the meeting that Branxton will be represented at the Berwick Vigil, he has been working on this subject. The Chairman asked if any other Parish Councillors wished to be involved in the vigil. Parish Councillor I MacGregor agreed to be involved. The Chairman agreed to continue to lead on this subject. Parish Councillors agreed to purchase a Parish Council wreath this year.

Min 401- Banking- Parish Councillors agreed the Chairman & Vice-Chairman become bank signatories. The Clerk to organise the bank mandate. Parish Councillors agreed the Clerk could countersign cheques until the 2 new signatories are added as Parish Councillor R Neill is the only Parish Councillor who has authority to sign cheques, and all cheques need 2 signatures. Parish Councillors agreed to sign up for internet banking to allow the Clerk to view the bank balance online and print bank statements.

ANY OTHER BUSINESS

Min 402- Tree- The Chairman asked about the ownership of the tree on the triangle grass area going down the bank. Nobody was able to confirm ownership.

Date of the next Parish Council Meeting will be held on 11th December 2018 at 7.00 p.m. in Branxton Village Hall.

Meeting closed at 8.30 p.m.

Chairman _____