

## **BRANXTON PARISH COUNCIL**

Parish Council website: [www.branxtonvillage.weebly.com](http://www.branxtonvillage.weebly.com)

**Summons to all Parish Councillors to attend the Parish Council Meeting to be held on Tuesday 12<sup>th</sup> March 2019 in Branxton Village Hall commencing at 7p.m.**

### **Public Question Time**

The Chairman to invite members of the public present, to put questions to, or draw relevant matters to the attention of, the Council, prior to commencement of business. This is for a period of 15 minutes overall and is limited to 3 minutes per person.

### **Community Police**

To receive any updates.

## **AGENDA**

1. Apologies for absence
2. Declaration of Interest
3. Request for Dispensation
4. Minutes of the Parish Council Meeting held on 11<sup>th</sup> December 2018
5. Any matters arising from the Minutes
  - To receive any updates on items not covered on the Agenda
6. Litter Bin
  - To ratify the purchase of 1 litter bin.
  - To agree the payment of 1 litter bin
7. Flower Boxes
  - To receive an update from Parish Councillor I MacGregor
8. Financial Statement- Bank Balance £ 842.28
9. Accounts for Payment
  - Mrs E I Hunter                      £ 63.61                      Clerk's Salary 7.25 hours @£10.953 per hour
  - HMRC                                      £ 15.80                      PAYE

10. Correspondence

- 1- NCC- Roadside Litter Campaign 2018
- 2- **Clerks & Councils Direct**- Newsletter
- 3- CPRE- Winter newsletter
- 4- **North East War Memorial Project**- Request for a donation.
- 5- NCC- Highways Services in winter leaflet
- 6- **Clerks & Councils Direct**- Newsletter

11. Consultations

- To consider responding the current Northumberland County Council Local Plan consultation

12. Internal Auditor

- To agree the appointment of the Internal Auditor for the Parish Council accounts for year end 2018/19.

13. Asset Register

- To undertake the Annual review of the Asset Register

14. Review of Parish Clerk's Salary

- To undertake an annual review of the Parish Clerk's salary in accordance with the National Pay scales.

15. Document retention

- To consider the future retention of Parish Council documents.

16. Highways.

- To consider any local issues received by Parish Councillors.

17. Any Other Business

18. Date of the Annual Parish & Annual General Meetings 14<sup>th</sup> May 2019

(Sgnd.) Isabel Hunter  
Clerk to Branxton Parish Council